

BOUVIER BAY YACHT CLUB BYLAWS

July, 2009

PURPOSE OF THE ORGANIZATION

BBYC SHALL FUNCTION FOR THE GOOD AND ENJOYMENT OF THE MEMBERSHIP AS A NON-PROFIT ORGANIZATION, PROMOTING SAFE BOATING, INTER-CLUB BOATING AND SOCIAL ACTIVITIES, AND INTRA-CLUB FRATERNALISM.

BBYC WILL SEEK MEMBERSHIP IN AREA COMMON-INTEREST ASSOCIATION(S), AND ENCOURAGE CORDIAL RELATIONS WITH AREA BUSINESS, CIVIC, AND GOVERNMENTAL ORGANIZATIONS.

BBYC, WHILE COOPERATING WITH MARINA MANAGEMENT, WILL FUNCTION AS AN INDEPENDENT ORGANIZATION OF CLUB MEMBERS INTERESTED IN SOCIAL AND BOATING RELATED ACTIVITIES.

REPRESENTATIVES AND MEMBERS ACTING ON BEHALF OF BBYC WILL NEITHER SEE NOR RECEIVE ANY SPECIAL CONSIDERATIONS FROM MARINA MANAGEMENT.

MEMBERSHIP

OWNERS AND CURRENT LEASE HOLDERS OF BOAT WELLS AS BOUVIER BRIDGE MARINA SHALL BE ELIGIBLE FOR ACTIVE VOTING MEMBERSHIP.

OTHER PERSON(S) REQUESTING MEMBERSHIP, RECOMMENDED BY AN OWNER OR CURRENT LEASEE AND APPROVED ANNUALLY BY THE GOVERNING BOARD, MAY BE ACCEPTED AS ACTIVE VOTING MEMBERS.

THE MEMBERSHIP GUIDELINE OF APPROXIMATELY 3/4 OF MEMBERSHIP BE "OWNER/LEASEE" VS 1/4 "OTHER PERSONS" SHALL BE MAINTAINED. THE GUIDELINE WILL BE BASED ON THE MEMBERSHIP IN THE PRECEDING JULY. THE GOVERNING BOARD SHALL BE EMPOWERED TO TEMPORARILY SUSPEND THIS CONSIDERATION IN SPECIAL SITUATIONS.

IN RECOGNITION OF SPECIAL SITUATIONS, OTHER PERSON(S), AS APPROVED BY THE GOVERNING BOARD AND BRIDGE OFFICERS, MAY BE GRANTED A NON-VOTING, NON-DUES PAYING MEMBER STATUS AS "HONORARY MEMBERS."

ESTABLISHMENT OF YEARLY MEMBERSHIP DUES IN BBYC SHALL BE DETERMINED BY THE GOVERNING BOARD OF BBYC AT THEIR ANNUAL MEETING. FORMAL APPROVAL WILL THEN COME FROM A MAJORITY VOTE OF THE MEMBERS ATTENDING THE FOLLOWING MONTH'S GENERAL MEMBERSHIP MEETING.

MEMBERS MUST MAINTAIN A STATUS OF "IN GOOD STANDING" AT BOUVIER BRIDGE MARINA, BY AGREEING TO:

- ABIDE BY THE BBYC CHARTER, BYLAWS, RULES, AND POLICIES OF THE BBYC GOVERNING BOARD.
- ABIDE BY ALL RULES AND POLICIES REGARDING THE USE OF FACILITIES AS PRESCRIBED BY BOUVIER BRIDGE MARINA MANAGEMENT.

IN SITUATIONS WHERE "IN GOOD STANDING" AND/OR ADHERENCE TO RULES AND POLICIES ARE AN ISSUE, THE BBYC BRIDGE AND, WHEN REQUIRED, GOVERNING BOARD WILL PROVIDE DECISIONS.

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BBYC Officers

THE BRIDGE OFFICERS WILL REPRESENT THE MEMBERSHIP IN THE CONDUCTING OF BUSINESS AFFAIRS.

THE BBYC BRIDGE SHALL CONSIST OF THE CURRENT OFFICERS PLUS THE IMMEDIATE PAST COMMODORE.

PAST COMMODORE(S), THE CURRENT COMMODORE, VICE COMMODORE, AND REAR COMMODORE, SHALL BE DESIGNATED AS FLAG OFFICERS.

THE COMMODORE WILL PROVIDE DIRECTION AS FOLLOWS.

“COMMUNICATION” THE VICE COMMODORE WILL BE IN CHARGE OF OVERSEEING PREPARATION AND DISTRIBUTION OF THE CLUB NEWSLETTER.

“ENTERTAINMENT” THE REAR COMMODORE WILL BE RESPONSIBLE FOR THE ORGANIZING AND DIRECTING SOCIAL ACTIVITIES AND COORDINATING THESE ACTIVITIES WITH THE MARINA MANAGEMENT.

“BOATING ACTIVITIES” THE FLEET-CAPTAIN WILL BE IN CHARGE OF OFF-SITE BOATING ACTIVITIES, AND COORDINATING THESE ACTIVITIES WITH THE MARINA MANAGEMENT.

IN NORMAL CIRCUMSTANCES, OFFICERS SHALL HOLD OFFICE FROM THEIR OCTOBER INSTALLATION UNTIL SUCCESSORS ARE DULY ELECTED.

IN THE EVENT THAT AN OFFICE IS VACATED BETWEEN ANNUAL ELECTIONS, IT WILL BE FILLED AT THE DISCRETION OF THE GOVERNING BOARD AND THE BRIDGE, BY THE APPOINTMENT OR ASSUMPTION OF DUTY(S) BY THE BRIDGE.

AT THE DISCRETION OF THE BRIDGE AND GOVERNING BOARD, THE SECRETARY AND/OR TREASURER OFFICES MAY BE DEEMED “ANNUAL POSITIONS”. AS AN ANNUAL POSITION, THE MEMBER WHO ASSUMES THE OFFICE DOES SO WITHOUT COMMITMENT TO MOVE UP THROUGH THE OFFICES. ANNUAL POSITIONS ARE POPULATED FOLLOWING A VOTE OF THE MEMBERSHIP. THERE ARE NO LIMITATIONS TO THE NUMBER OF YEARS AN INDIVIDUAL MAY HOLD OFFICE, HOWEVER THE ASSIGNMENT MUST BE APPROVED BY THE MEMBERSHIP ANNUALLY. WHILE UNIFORMS FOR AN ANNUAL POSITION ARE SUGGESTED, THEY ARE NOT MANDATORY. ANNUAL POSITIONS WILL NOT HAVE OFFICER MEETING VOTING PRIVILEGES.*

MEETINGS AND VOTING

REQUIRED ANNUAL MEETING(S) WILL BE HELD IN THE MONTH OF AUGUST FOR THE PURPOSE OF NOMINATING OFFICERS FOR THE FOLLOWING YEAR, AND IN SEPTEMBER FOR THE PURPOSE OF:

1. VOTE BY THE MEMBERSHIP OF ANY PROPOSED CHANGES TAKEN UNDER CONSIDERATION DURING THE PAST SEASON.
2. DISCUSSION OF ISSUES THE PAST RULING BODY AND/OR MEMBERSHIP WOULD LIKE TO SEE CONSIDERED BY THE INCOMING OFFICERS.

THE BBYC RULING BODY SHALL DETERMINE THE FREQUENCY AND SCHEDULE OF ALL MEMBERSHIP MEETINGS OTHER THAN THE (REQUIRED) AUGUST AND SEPTEMBER ANNUAL.

*Paragraph added 7/2009

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MEETINGS AND VOTING

THE COMMODORE, OR DESIGNEE, WILL BE RESPONSIBLE FOR PREPARING AN AGENDA AND WILL PRESIDE AT ALL MEMBERSHIP MEETINGS. THE NORMAL ORDER OF BUSINESS AT THESE MEETINGS WILL BE (NOT EXCLUSIVELY) AS FOLLOWS:

- A. CALL MEETING TO ORDER – ROLL CALL OF OFFICERS
- B. APPROVAL OF MINUTES OF PREVIOUS MEETINGS – SECRETARY
- C. APPROVAL OF FINANCIAL REPORT – TREASURER
- D. COMMITTED REPORT(S) AS NECESSARY
- E. OLD BUSINESS – DISCUSSION, VOTE ON ISSUES
- F. DEFER TO MEMBERSHIP COMMITTEE: (ANNUAL ELECTIONS)
- G. NEW BUSINESS
- H. GOOD OF BBYC
- I. ADJOURN MEETING

SPECIAL MEETINGS MAY BE CALLED BY THE COMMODORE WHENEVER DEEMED NECESSARY, OR UPON THE REQUEST OF FIVE (5) OR MORE MEMBERS, OR AT THE REQUEST OF THE REVIEW BOARD.

ANY REQUESTS FOR SPECIAL MEETING(S) SHALL SPECIFY THE PURPOSE OF THE MEETING AND PERSON(S) REQUESTING.

“MEMBERSHIPS” (FAMILIES) WILL DETERMINE THEIR ADULT VOTING MEMBER, EACH HAVING ONE VOTE.

A QUORUM AT MEMBERSHIP MEETINGS SHALL CONSIST OF THE VOTING MEMBERS PRESENT. AT SPECIAL MEETINGS, A MAJORITY OF THE GOVERNING BOARD AND CURRENT BRIDGE SHALL BE REQUIRED.

MEETING PARTICIPANTS ARE EXPECTED TO BE CIVIL AND ORDERLY IN THE CONDUCT OF BUSINESS. “WELL HOLDERS” (FAMILIES) WILL DETERMINE THEIR VOTING MEMBER, THAT PERSON BEING 21 YEARS OR OLDER, WITH EACH MEMBERSHIP HAVING ONE VOTE.

ANNUAL ELECTIONS

THE COMMODORE WILL ADVISE THE ELECTION COMMITTEE OF THE IRREVOCABLE INTENT OF CURRENT BRIDGE OFFICERS TO ASCEND TO THE NEXT HIGHER OFFICE AT LEAST ONE MONTH PRIOR TO THE ANNUAL ELECTIONS.

THE MEMBERSHIP WILL BE ADVISED OF OFFICES OPEN FOR ELECTION AT A MEETING PRIOR TO THE ELECTION MEETING AND/OR IN THE BBYC NEWSLETTER.

THE BBYC OFFICERS SHALL BE NOMINATED FROM:

- CANDIDATES FOR OPEN OFFICE WHO HAVE SUBMITTED A LETTER OF INTENT 5 DAYS PRIOR TO THE NOMINATING MEETING INDICATING THEIR INTEREST AND QUALIFICATIONS.
- FLOOR NOMINEES AT THE ELECTION MEETING WHO VERBALLY PROVIDE THE SAME (ONLY IN THE EVENT THERE ARE NO LETTERS OF INTENT SUBMITTED WITHIN 5 DAYS PRIOR TO THE NOMINATING MEETING).*

*revised 7/2009

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ANNUAL ELECTIONS

TO ACCEPT A NOMINATION, CANDIDATES MUST BE PRESENT AT THE ELECTION MEETING, OR HAVE DISCUSSED ACCEPTANCE WITH THE COMMODORE AND/OR ELECTION COMMITTEE PRIOR TO THE MEETING.

ALL NOMINEES MUST BE CONSIDERED "IN GOOD STANDING", AND COMMITTED TO BBYC MEMBERSHIP FOR THE NEXT BOATING SEASON.

AS A PROVISION FOR OFFICE HOLDING, NOMINEES MUST AGREE TO ABIDE BY THE CLUB CHARTER AND BYLAWS, AND TO ACCEPT THE DECISIONS AND POLICIES OF BOUVIER BRIDGE MANAGEMENT REGARDING USE OF MARINA FACILITIES.

COMMITTEES AND DELEGATES

PERMANENT COMMITTEES:

"CHARTER AND BYLAWS:" THE GOVERNING BOARD WILL ACT AS OR BE IN CHARGE OF A COMMITTEE TO INCORPORATE REVISIONS AND MAINTAIN INTEGRITY IN THE BBYC CHARTER AND BYLAWS.

"MEMBERSHIP:" THE GOVERNING BOARD AND COMMODORE WILL DESIGNATE AND OVERSEE A COMMITTEE RESPONSIBLE FOR ADDRESSING ISSUES AND INTERPRETING RULES RELATING TO MEMBERSHIP AND MAINTAINING ORDERLY ELECTIONS.

ANNUALLY APPOINTED COMMITTEES:

AS NEEDED, OTHER COMMITTEES MAY BE APPOINTED, DISSOLVED, OR REAPPOINTED BY THE COMMODORE AS HE/SHE SHALL IDENTIFY CLUB NEEDS.

THE IMMEDIATE PAST COMMODORE, OR IN HIS/HER ABSENCE THE COMMODORE OR DESIGNATED PAST COMMODORE(S), SHALL SERVE AS THE BBYC DELEGATE AS REQUIRED.

ALL PAST COMMODORES OF BBYC SHALL BE EX-OFFICIO DELEGATES, ACTING FOR THE GOOD OF THE ORGANIZATION.

AT THE REQUEST OF THE FAMILY, BBYC PAST COMMODORES AND BRIDGE OFFICERS SHALL BE AVAILABLE TO ACT AS AN HONOR GUARD IN THE EVENT OF A DEATH OF A BBYC PAST COMMODORE OR ACTIVE MEMBER.

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BUDGET AND FINANCE

FUND RAISING WILL BE ADDRESSED BY THE BRIDGE OFFICERS AND DESIGNATED COMMITTEE(S) AS PART OF NORMAL CLUB OPERATION.

GENERALLY ACCEPTED ACCOUNTING PRACTICES WILL BE OBSERVED BY THE BBYC TREASURER, OTHER CLUB OFFICERS, AND COMMITTEES.

THE COMMODORE, TREASURER, AND OPTIONALLY ONE OTHER CURRENT OFFICER WILL BE AUTHORIZED TO SIGN CHECKS FOR BBYC.

THE TREASURER WILL APPROVE CLUB EXPENDITURES FOR AMOUNTS NOT IN EXCESS OF TWO HUNDRED DOLLARS (\$200). THE COMMODORE WILL APPROVE CLUB EXPENDITURES FOR AMOUNTS ABOVE TWO HUNDRED DOLLARS (\$200), BUT NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500). AMOUNTS OVER FIVE HUNDRED DOLLARS (\$500) MUST BE APPROVED BY A MAJORITY OF THE GOVERNOR'S BOARD. (NOTE: GOVERNOR BOARD APPROVAL CAN BE GRANTED VIA EMAIL IF NECESSARY).*

AMENDMENTS TO THE CHARTER AND BYLAWS

CHANGES MAY BE ADAPTED BY:

3. A MAJORITY VOTE OF THE MEMBERSHIP PRESENT AT A MEETING, PROVIDED THE REVISION BE IDENTIFIED BY THE BRIDGE OR GOVERNING BOARD IN A PREVIOUS MEETING OR IN THE CLUB NEWSLETTER.
4. IF AT A SPECIAL MEETING, DECLARED IN THE NOTICE OF THE MEETING.
5. IN CASES OF EXPEDIENCE, THE GOVERNING BOARD MAY INCORPORATE CHANGES THEY DEEM NECESSARY, PROVIDED THESE CHANGES ARE PRESENTED FOR APPROVAL AT A SUBSEQUENT MEMBERSHIP MEETING.

WHEN A REVISION OR AMENDMENT HAS BEEN PROPERTY PRESENTED, IT MAY, BEFORE FINAL ACTION, BE REVISED BY A MAJORITY VOTE OF THOSE PRESENT, PROVIDING THE CHANGES OFFERED ARE CLOSELY RELATED TO THE SUBJECT OF THE AMENDMENT.

MEMBERS SHALL BE MADE AWARE OF CHANGES AT A MEMBERSHIP MEETING AND/OR IN THE BBYC NEWSLETTER, AND REVISED DOCUMENTS WILL BE MADE AVAILABLE TO THE SECRETARY.

*revised 7/2009